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| University Wide Major Approval Submission Template |  |

**Section A - Summary Data**

|  |  |  |
| --- | --- | --- |
| 1 | Title for the Major |  |
| 2 | Abbreviated Title for the Major |  |
| 3 | Pre-requisites (only from within the Major itself) |  |
| 4 | List of degrees to which this Major will apply |  |
| 5 | Coordinating Academic Organisation Unit |  |
| 6 | Year and teaching period for introduction |  |

**Section B- Details**

**7. Aims of Major**

**8. Relationship to University Strategic Direction and Academic Plan**

**9. Graduate Attributes**

**10. Need for the Major**

**11. Expected Size of Student Cohorts**

**12. Consultation and Sources of Advice**

**13. Relationship to Other Majors**

**14. Potential Sensitivities Internal or External to the University**

**15. Units in Major**

**16. Advanced Standing**

(To be dealt with by the relevant School/College through the Coordinating Academic Organisational Unit.)

**17. Unit Statements**

(Including a justification of the inclusion of new units.)

**18. Quality Assurance Mechanisms**

**19 Approval and Implementation Timetable**

|  |  |  |
| --- | --- | --- |
| **No** | **Step** | **Date** |
| i | consultation with colleagues and other Schools or Faculties involved |  |
| ii | confirmation of alignment with strategic directions and Academic Plan by Deputy Vice Chancellor |  |
| iii | recommendation of University Wide Major Approval Submission by Coordinating School/College Board |  |
| iv | recommendation of University Wide Major Approval Submission by Programs Committee |  |
| v | approval of University Wide Major Approval Submission by Academic Board |  |
| vi | entry of details on systems by Student Services |  |
| vii | first cohort of students commence |  |
| viii | first cohort of students graduate |  |

**20. Approvals and Comments**

**School/College/Faculty Endorsement of the Proposal**

Head of School/College …………………………………………………………………….

Date ……………

Pro Vice Chancellor of faculty……………………………………………………………….

Date ……………